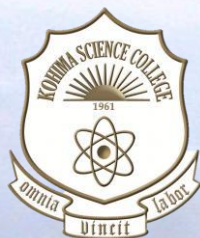


**KOHIMA SCIENCE COLLEGE
JOTSOMA, KOHIMA
NAGALAND-797002**



**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
(2011-2012)**

**Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BENGALURU-560072**

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NAAC Institutional Quality Sustenance and Development Survey

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional StatusAffiliated Permanent ☐**4. Contact Person Details**

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

NAAC Institutional Quality Sustenance and Development Survey

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="1"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="0"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="0"/>
Certificate Programmes	<input type="text" value="1"/>
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	<input type="text" value="0"/>
Other value added programmes	<input type="text" value="1"/>
Any other programme offered (Specify)	<input type="text" value="0"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="0"/>
New programmes designed	<input type="text" value="0"/>
Programmes under revision	<input type="text" value="0"/>
Interdepartmental collaborative programmes	<input type="text" value="0"/>
Inter institutional collaborative programmes	<input type="text" value="0"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="0"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="0"/>
Number of UGC/any other expert committee recommendations implemented	<input type="text" value="0"/>
Number of review committee recommendation under implementation	<input type="text" value="0"/>

implemented
(Total)

Number of NAAC

peer team
recommendations
implemented

Number of

UGC/any other
expert committee
recommendations
implemented

Number of review

committee
recommendation
under
implementation

Number of NAAC

peer team
recommendations
under
implementation

Number of UGC/

any other expert
committee
recommendations
under
implementation

7. Faculty Details (Enter a number; 0 for nil)

Total faculty

strength required
as per norms for all
programmes

Total faculty on

rolls

Faculty added

during the year

Faculty positions

vacant

Faculty left during

the year

Total number of

visiting faculty

Total number of
guest faculty

0

8. Qualification of Faculty

PhD and Above

24

MPhil

02

Masters

59

Any other (Specify)

0

9. Faculty qualification improvement

PhD awarded to
existing faculty

0

MPhil awarded to
existing faculty

0

Any other degree
awarded to existing
faculty

0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

18

Administrative staff
(Actual strength)

18

Added during the
year of reporting

0

Left during the year

0

Number of posts
vacant

0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support
Staff (Total
sanctioned
strength)

03

Technical Support
Staff (Actual
strength)

03

Added during the
year

0

Left during the year

0

Number of posts
vacant

NAAC Institutional Quality Sustenance and Development Survey

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4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

01 / 05 / 2008

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	07
Number of Alumni in IQAC	01
Number of Students in IQAC	0
Number of Faculty in IQAC	07
Number of Administrative Staff in IQAC	0
Number of Technical Staff in IQAC	0
Number of Management Representatives	0

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ☒

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter
departmental
cooperative
schemes proposed

Number of
community
extension
programmes
proposed

Any other
programmes
proposed (Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of
academic
programmes
implemented

Number of value
added programmes
implemented

Number of skill
oriented
programmes
implemented

Number of faculty
competency and
development
programmes
implemented

Number of other
staff development
programmes
implemented

Number of student
mentoring
programmes
implemented

Number of co-
curricular activities
implemented

Number of inter
departmental
cooperative

programs
implemented

Number of
community
extension

0

programmes
implemented

Any other

0

programmes
suggested that are
implemented
(Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/
conferences/
workshops organized
by IQAC within the
institution

03

Number of participants
from the institution

15

Number of participants
from outside

40

Number of external
experts invited

05

Number of external
conferences/seminars/
workshops on
institutional quality
attended

0

Number of events
conducted with IQACs
of other institutions as
collaborative
programmes

0

19. Did IQAC receive any funding from UGC during the year ?

☐ Yes

☒ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Semester System is implemented for BSc course. ▯
▯

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5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty

0

Number of faculty members involved in curriculum restructuring/revision/syllabus development

18

Number of programmes in which evaluation process reformation taken up and implemented

01

Number of active teaching days during the current academic year

180

Average percentage of attendance of students

85

Percentage of classes engaged by guest faculty and temporary teachers

0

Number of self financed programmes offered

01

Number of aided programmes offered

01

Number of programmes discontinued during the year

0

23. Whether any systematic student feedback mechanism is in place ?

Yes ☒

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of
courses where
student feedback is
taken

25. Is feedback for improvement provided to the faculty?

Yes ☐

26. Faculty Research, Projects, and Publication details for the year

Number of major research
projects undertaken during
the year

Number of minor research
projects undertaken during
the year

Number of major ongoing
projects

Number of minor ongoing
projects

Number of major projects
completed

Number of minor projects
completed

Number of major project
proposals submitted for
external funding

Number of minor project
proposals submitted for
external funding

Number of research
publications in peer
reviewed journals

Number of research
publications in international
peer reviewed journals

Number of research
publications in national
peer reviewed journals

Number of research
papers accepted for

publication in international peer reviewed journals	
Number of research papers accepted for publication in national-peer reviewed journals	0
Average of impact factor of publications reported	0
Number of books published	06
Number of edited books published	0
Number of books (single authored) published	0
Number of books (coauthored) published	06
Numbers of conferences attended by faculty	04
Number of international conferences attended	02
Number of national conferences attended	02
Number of papers presented in conferences	02
Number of papers presented in international conferences	02
Number of papers presented in national conferences	0
Number of conferences organized by the institution	01
Number of faculty acted as experts resource persons	03
Number of faculty acted as experts resource persons - international	0
Number of faculty acted as experts resource persons- national	05
Number of collaborations with international institutions	02

Number of collaborations with national institutions	05
Number of linkages created during the year	02
Total budget for research for current year as a percentage of total institution budget	0
Amount of external research funding received in the year	1600000
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	0
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	6

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6.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

Actual enrollment during the year

Student dropout percentage during the year

Success percentage in the final examination across the courses

Number of academic distinctions in the final examination and percentage

Number of students who got admitted to institutions of national importance

Number of students admitted to institutions abroad

Number of
students qualified
in UGC NET/ SET

0

Number of
students qualified
GATE/ CAT/ other
examination
(Specify)

0

28. Does student support mechanism exist for coaching for competitive examinations?

No ☐

29. Student participation, if response is yes to Qn. 27

Number of
students
participated

0

30. Does student counselling and guidance service exist ?

Yes ☐

31. Student participation, if answer to Qn. 29 is yes

Number of
students
participated

802

32. Career Guidance

Number of career
guidance
programmes
organized

02

Percentage of
students
participated in
career guidance
programmes

100

33. Is there provision for campus placement?

No ☐

34. If yes to Qn. 32

Number of
students
participated in
campus selection
programmes

Number of
students selected
for placement
during the year

35. Does gender sensitization program exist ?

No ☐

36. If Answer is Yes to Qn 34

Number of
programmes
organized

37. Student activities

Number of
students
participated in
external cultural
events

Number of prizes
won by students in
external cultural
events

Number of cultural
events conducted
by the institute for
the students

Number of
students
participated in
international sports
and games events

Number of
students
participated in
national level
sports and games
events

Number of
students

0

participated in state
level sports and
games events

Number of
students

16

participated in
university level
sports and games
events

Number of prizes
won by students in
international sports
and games events

0

Number of prizes
won by students in
national level
sports and games
events

0

Number of prizes
won by students in
state level sports
and games events

0

Number of prizes
won by students in
university level
sports and games
events

05

Number of sports
and games events
conducted by the
institute for the
students

01

38. Composition of students

Percentage of
Scheduled Caste

0

Percentage of
Scheduled Tribe

98

Percentage of
other backward
communities

0

Percentage of
women students

46

Percentage of
physically
challenged

0

Percentage of rural
students

Percentage of
urban students

39. Scholarships and Financial Support

Number of students
availing financial support
from the institution

0

Amount disbursed as
financial support from the
institution

0

Number of students
awarded scholarship
from the institution

0

Number of students
received notable
national/international
acheivements/recognition

0

40. Student initiatives

Number of
community
upliftment
programmes
initiated by
students

01

Number of literary
programmes
initiated by
students

0

Number of social
action initiatives
based on science /
environment
initiated by
students

01

Number of student
research initiatives

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7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

☐ Yes☐ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

☐ Yes☐ No

43. Whether benchmarking is created for institutional quality management efforts ?

☐ Yes☐ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

45. Is a Management Information System (MIS) in place ?

☐ Yes☐ No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance

2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

47. Existence of learning resource management

	Yes	No
e-database in library	<input type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input type="radio"/>	<input type="radio"/>
Production of teaching modules	<input type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="80000"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="550000"/>
Alumni contribution	<input type="text"/>
Wellwishers	<input type="text" value="0"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="240000"/>
Amount spent for student welfare	<input type="text" value="300000"/>
Amount spent for staff welfare	<input type="text" value="0"/>

50. Is delegation of authority practiced☐ Yes☒ No**51. Does grievance redressal cell exist ?**

Yes

No

Faculty



Students



Staff

**52. Grievances received from faculty and resolved (Enter a number; 0 for nil)**Number of
grievances
received

05

Number of
grievances
resolved

05

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)Number of
grievances
received

03

Number of
grievances
resolved

03

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)Number of
grievances
received

02

Number of
grievances
resolved

02

55. Has the institution conducted any SWOT analysis during the year☒ Yes

☒ No

56. The SWOT analysis was done by internal or by external agency

☐ Internal

☐ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

NA

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

NA

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

NA

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

NA

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

Semester System is implemented

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

It provide guidance and direction for overall development of the college.

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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