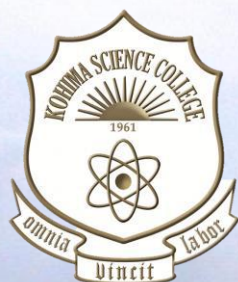# KOHIMA SCIENCE COLLEGE
JOTSOMA, KOHIMA
NAGALAND-797002

ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
(2012-2013)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BENGALURU-560072

KOHIMA SCIENCE COLLEGE
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NAAC Institutional Quality Sustenance and Development Survey

2.

1. Kindly provide the details of the institution

Name of Institution:	Kohima Science College
Year of Establishment of the Institution:	1961
Address Line 1:	Phezhu
Address Line 2:	Jotsoma
City/Town:	Kohima
State:	Nagaland
Postal Code:	797002
Email Address:	principal_ksc07@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	2011 (Accreditation)
Current Grade:	A
CGPA:	3.05

3. Institutional Status

Affiliated Permanent ▼

4. Contact Person Details

Name of Head of Institution:	Dr. Vituo Belho
Contact Phone:	9436016598
Email:	principal_ksc07@rediffmail.com
Website URL:	www.kscj.ac.in

Name of IQAC Co-ordinator

Dr. Sanjay Sharma

Email:

sanjay_sharma11@h

Prev   Next

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NAAC Institutional Quality Sustenance and Development Survey

3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	1
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	1
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	1
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	0
New programes designed	0
Programes under revision	0
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	03
Number of UGC/any other expert committee recommendations implemented	0
Number of review	0

mmittee
commendation under
mplementation

Number of NAAC peer
team recommendations
under implementation

`02`

Number of UGC/ any
other expert committee
recommendations under
implementation

`0`

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength
required as per norms
for all programmes

`85`

Total faculty on rolls

`85`

Faculty added during
the year

`02`

Faculty positions vacant

`0`

Faculty left during the
year

`02`

Total number of visiting
faculty

`0`

Total number of guest
faculty

`0`

8. Qualification of Faculty

PhD and Above

`25`

MPhil

`02`

Masters

`58`

Any other (Specify)

`0`

9. Faculty qualification improvement

PhD awarded to existing
faculty

`1`

MPhil awarded to
existing faculty

`0`

Any other degree
awarded to existing
faculty

`0`

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

`18`

Administrative staff
(Actual strength)

`18`

12 /43

Added during the year of reporting [0]

Left during the year [0]

Number of posts vacant [0]

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength) [3]

Technical Support Staff (Actual strength) [3]

Added during the year [0]

Left during the year [0]

Number of posts vacant [0]

[Prev]   [Next]

Exit this survey

4.

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	01	05	2008

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	7
Number of Alumni in IQAC	1
Number of Students in IQAC	0
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	0
Number of Technical Staff in IQAC	0
Number of Management Representatives	0
Number of External experts in IQAC	0

Number of any other stakeholder and community representatives

`0`

14. IQAC Meetings

Number of IQAC meetings held during the year

`2`

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ▼

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

`4`

Number of value added programmes proposed

`6`

Number of skill oriented programmes proposed

`0`

Number of faculty competency and development programmes proposed

`0`

Number of other staff development programmes proposed

`0`

Number of student mentoring programmes proposed

`1`

Number of co-curricular activities proposed

`0`

Number of inter departmental cooperative schemes proposed

`0`

Number of community extension programmes proposed	1
Any other programmes proposed (Specify)	0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes implemented	0
Number of other staff development programmes implemented	0
Number of student mentoring programmes implemented	0
Number of co-curricular activities implemented	0
Number of inter departmental cooperative programs implemented	0
Number of community extension programmes implemented	1

Any other programmes suggested that are implemented (Specify)

> 0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

> 2

Number of participants from the institution

> 60

Number of particpants from outside

> 0

Number of external experts invited

> 2

Number of external conferences/seminars/ workshops on institutional quality attended

> 1

Number of events conducted with IQACs of other institutions as collobrative programes

> 0

19. Did IQAC receive any funding from UGC during the year ?

◯ Yes

✔ No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

> 0

Amount Received from any other source including the college management

> 150000

21. Any significant contribution made by IQAC on quality enhancement during

current year (Please provide details in bullet format)

In house training on the use of ICT

Prev   Next

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NAAC Institutional Quality Sustenance and Development Survey

5.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	0
Number of faculty members involved in curriculam restructuring/revision/syllabus development	18
Number of programes in which evaluation process reformation taken up and implemented	1
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	90
Percentage of classes engaged by guest faculty and temporary teachers	0
Number of self financed programmes offered	1
Number of aided programmes offered	0
Number of programmes discontinued during the year	1

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

publication in national peer reviewed journals

Average of impact factor of publications reported

`1`

Number of books published

`1`

Number of edited books published

`0`

Number of books (single authored) published

`1`

Number of books (coauthored) published

`0`

Numbers of conferences attended by faculty

`14`

Number of international conferences attended

`2`

Number of national conferences attended

`12`

Number of papers presented in conferences

`14`

Number of papers presented in international conferences

`2`

Number of papers presented in national conferences

`12`

Number of conferences organized by the institution

`0`

Number of faculty acted as experts resource persons

`6`

Number of faculty acted as experts resource persons - international

`1`

Number of faculty acted as experts resource persons- national

`5`

Number of collaborations with international institutions

`2`

Number of collaborations with national institutions

`3`

Number of linkages created during the year

`0`

Percentage of courses where student feedback is taken

100

25. Is feedback for improvement provided to the faculty?

Yes ▾

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

1 (Co-PI)

Number of minor research projects undertaken during the year

2

Number of major ongoing projects

3

Number of minor ongoing projects

3

Number of major projects completed

1

Number of minor projects completed

1

Number of major project proposals submitted for external funding

0

Number of minor project proposals submitted for external funding

2

Number of research publications in peer reviewed journals

8

Number of research publications in international peer reviewed journals

3

Number of research publications in national peer reviewed journals

5

Number of research papers accepted for publication in international peer reviewed journals

0

Number of research papers accepted for

0

Percentage of courses where student feedback is taken

100

25. Is feedback for improvement provided to the faculty?

Yes ▾

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

1 (Co-PI)

Number of minor research projects undertaken during the year

2

Number of major ongoing projects

3

Number of minor ongoing projects

3

Number of major projects completed

1

Number of minor projects completed

1

Number of major project proposals submitted for external funding

0

Number of minor project proposals submitted for external funding

2

Number of research publications in peer reviewed journals

8

Number of research publications in international peer reviewed journals

3

Number of research publications in national peer reviewed journals

5

Number of research papers accepted for publication in international peer reviewed journals

0

Number of research papers accepted for

0

Total budget for research for current year as a percentage of total institution budget

0

Amount of external research funding received in the year

1500000

Number of patents received in the year

0

Number of patents applied for in the year

0

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

0

Number of PhDs awarded during the year

1

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

2

Prev   Next

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6.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	400
Actual enrollment during the year	400
Student dropout percentage during the year	0
Success percentage in the final examination across the courses	95
Number of academic distinctions in the final examination and percentage	6
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination	0

(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes ▼

29. Student participation, if response is yes to Qn. 27

Number of students
participated

150

30. Does student counselling and guidance service exist ?

Yes ▼

31. Student participation, if answer to Qn. 29 is yes

Number of students
participated

400

32. Career Guidance

Number of career
guidance
programmes
organized

2

Percentage of
students participated
in career guidance
programmes

100

33. Is there provision for campus placement?

No ▼

34. If yes to Qn. 32

Number of students
participated in
campus selection
programmes

0

Number of students
selected for
placement during the
year

0

35. Does gender sensitization program exist ?

No ▾

36. If Answer is Yes to Qn 34

Number of
programmes
organized

| 0 |

37. Student activities

Number of students
participated in
external cultural
events

| 0 |

Number of prizes
won by students in
external cultural
events

| 0 |

Number of cultural
events conducted by
the institute for the
students

| 1 |

Number of students
participated in
international sports
and games events

| 0 |

Number of students
participated in
national level sports
and games events

| 0 |

Number of students
participated in state
level sports and
games events

| 0 |

Number of students
participated in
university level
sports and games
events

| 20 |

Number of prizes
won by students in
international sports
and games events

| 0 |

Number of prizes
won by students in
national level sports

| 0 |

and games events

Number of prizes won by students in state level sports and games events	0

Number of prizes won by students in university level sports and games events	2

Number of sports and games events conducted by the institute for the students	1

38. Composition of students

Percentage of Scheduled Caste	0
Percentage of Scheduled Tribe	98
Percentage of other backward communities	0
Percentage of women students	45
Percentage of physically challenged	0
Percentage of rural students	
Percentage of urban students	

39. Scholarships and Financial Support

Number of students availing financial support from the institution	0
Amount disbursed as financial support from the institution	0
Number of students awarded scholarship from the institution	0

Number of students

received notable
national/international
acheivements/recognition

1

40. Student initiatives

Number of
community
upliftment
programmes initiated
by students

1

Number of literary
programmes initiated
by students

1

Number of social
action initiatives
based on science /
environment initiated
by students

1

Number of student
research initiatives

0

Prev   Next

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NAAC Institutional Quality Sustenance and Development Survey

7.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

☑ Yes

◯ No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

☑ Yes

◯ No

43. Whether benchmarking is created for institutional quality management efforts ?

◯ Yes

☑ No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

```
[                              ]
```

45. Is a Management Information System (MIS) in place ?

◯ Yes

☑ No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research administration

6. Others

(enter the respective details corresponding to the serial numbers)

```


```

47. Existence of learning resource management

	Yes	No
e-database in library	○	✓
ICT and smartclass room	✓	○
e-learning sources (e-Books, e-Journals)	✓	○
Production of teaching modules	○	✓
Interactive learning facilities	○	✓

48. Internal resource mobilization : Kindly provide the amount contributed

Research	50000
Consultancy and training	0
Student contribution	600000
Alumni contribution	0
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	0
Amount spent for student welfare	300000
Amount spent for staff welfare	0

50. Is delegation of authority practiced

○ Yes

☑ No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	☑	○
Students	☑	○
Staff	☑	○

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received | 0

Number of grievances resolved | 0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received | 0

Number of grievances resolved | 0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received | 0

Number of grievances resolved | 0

55. Has the institution conducted any SWOT analysis during the year

○ Yes

☑ No

56. The SWOT analysis was done by internal or by external agency

○ Internal

○ External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

NA

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

NA

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

NA

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

NA

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

Application for autonomous status to the college is submitted to UGC.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

It provide guidance and direction for overall development of the college

Prev   Next